

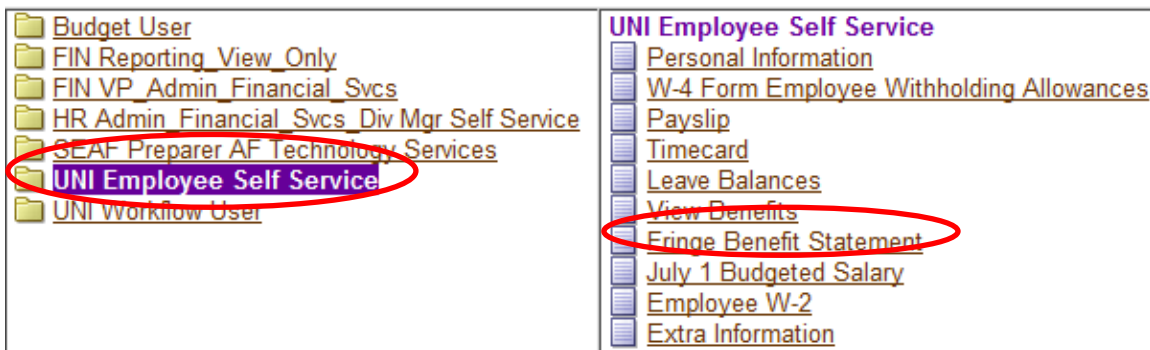
# Viewing Fringe Benefit Statement

## VIEWING AND PRINTING A FRINGE BENEFIT STATEMENT

University employees may view and print their Fringe Benefit Statements electronically. The Fringe Benefit Statement will show the Annual contribution that the employee and the University make to salary, retirement plan, social security, health and dental insurance, disability, life insurance, flexible spending account and other benefits.


Directions for viewing and printing are below.


1. Logon to My UNVerse.
2. Click e-Business Login in the e-Business channel.
3. Enter your e-Business username and password.
4. Click UNI Employee Self Service
5. Click Fringe Benefit Statement.



6. Click Go or enter a date or select a date from the calendar (required date format seen in example). Your annual benefits for the fiscal year selected will display.

### Launch Report: Annual Fringe Benefit Statement

 **TIP:** Please select a date after 01-NOV-2004 or your hire date. Statements prior to 01-NOV-2004 can be accessed through MyUniverse.

Effective Date:  

(example: 31-Dec-2004)

7. Click Go.
8. The Annual Fringe Benefit Statement will appear.
9. To print, click on the printer icon above the statement.

