

Quick Reference Guide

Finding General Fund Balance

UNI e-Business Suite

FINDING YOUR GENERAL FUND BALANCE

Free Balance (Budget Variance) for General Fund Accounts

Find your budget variance (free balance) for your account by running the Statement of Account and locating the Total Budget Variance amount.

The screenshot shows the Oracle BI Interactive Dashboard interface. The main content area displays the 'Statement of Account' report for the period 'Feb-15'. The report includes a table with the following data:

Appropriation Year	Actual	Object Code	Object Desc	Beg Balance Actual	Current Budget	Encumbrance	Year-to-Date Actual	Budget Variance	End Balance Actual
00	571.50	50000	Expense/Deductions [P]	0.00	646,600.00	195,482.15	346,886.39	104,231.46	346,886.39
00 Total	571.50			0.00	646,600.00	195,482.15	346,886.39	104,231.46	346,886.39
15	0.00	50000	Expense/Deductions [P]	0.00	196,719.00	0.00	86,095.01	110,623.99	86,095.01
15 Total	0.00			0.00	196,719.00	0.00	86,095.01	110,623.99	86,095.01
Grand Total	571.50			0.00	843,319.00	195,482.15	432,981.40	214,855.45	432,981.40

A red arrow points to the 'Budget Variance' column in the 'Grand Total' row, which contains the value 214,855.45.

Statement of Account

This report includes summary information for each account, including current budget for the account, encumbrances, and expenditures posted to date. The budget variance is the balance remaining to spend for a general fund account. The budget variance is calculated by taking the current budget minus encumbrances and year to date actuals (actual expenditures).

By clicking on the blue descriptions or amounts, users will see detailed transactions for the current month. (To see detailed transactions for a different period or year to date, please run the Statement of Account Detail report or Transaction Detail Report).